

**CITI TRENDS, INC.**  
Supplier Certification and Guarantee  
Compliance with California Transparency in Supply Chains Act (“Act”)

Dear \_\_\_\_\_ (“Vendor”):

As of January 1, 2012, companies such as Citi Trends, Inc. (“Citi Trends”) which operate in California, and have total annual worldwide sales in excess of \$100 million must disclose the extent to which they have taken steps to eradicate slavery and human trafficking in their supply chains. These requirements include verifying the supply chain to evaluate risks of human trafficking and auditing suppliers to evaluate compliance with Company standards.

The purpose of this letter is to alert you to Citi Trends’ requirements with regard to the Act and to let you know that Citi Trends requires that slavery and human trafficking are not present in its supply chain. As such, Citi Trends expects you and your vendors to adhere to these same standards in order for Citi Trends to continue to do business with your company. Therefore, as a vendor doing business with Citi Trends, it is imperative that you understand and comply with our efforts to eradicate human trafficking and slavery from our supply chain. Furthermore, by this letter Citi Trends requires that you certify that you are aware of these standards and that goods you provide to Citi Trends comply with these standards.

**Standards**

Citi Trends expects vendors, and those in their vendors’ supply chains, to treat workers fairly and provide a safe and healthy working environment.

These requirements include:

- Not employing child labor.
- Not utilizing forced, prison or indentured labor, or subjecting workers to any form of compulsion or coercion.
- Complying with laws and regulations governing wages, hours, days of service and overtime payment for workers in the countries where you do business.
- Verifying that the materials incorporated into your products comply with the laws and regulations governing human trafficking and slavery in the countries where you do business.
- Complying with all other laws and regulations governing human trafficking and slavery in the countries where you do business.
- Prohibiting physical, sexual or psychological harassment or coercion.
- Periodic risk assessment and auditing of high risk suppliers.
- Disclosure to Citi Trends if you discover noncompliance in your supply chain.

By accepting a purchase order (“PO”) or shipping merchandise under a PO, you represent and warrant to Citi Trends that you and those in your supply chain operate in compliance with the standards set forth above. Vendors that fail to meet these standards are subject to corrective action, up to and including termination.

In light of this new law, Citi Trends asks that you sign below, as an authorized representative of your company or business, certifying and guaranteeing to Citi Trends that all merchandise that you sell to Citi Trends fully complies, and will continue to comply, with the standards set forth herein.

Please return the fully-executed original of this document to Citi Trends. If you have any questions about this new law, you should consult with your legal counsel. Your compliance and prompt return of this letter to Citi Trends will ensure that we will be able to continue our valued relationship with your company.

Very truly yours,

**I certify that the information supplied pursuant to this Certification and Guarantee is true and correct.**

\_\_\_\_\_  
(Name of company or business of Vendor)

\_\_\_\_\_  
Signature of proprietor, principal partner or authorized officer of Vendor

\_\_\_\_\_  
(Name – printed)

\_\_\_\_\_  
(Title – printed)

\_\_\_\_\_  
(Date)